

**BUDGET WORKSHOP
MEETING MINUTES
FEBRUARY 4, 2008
6:00 P.M.**

A budget workshop was held on February 4, 2008 at 6:00 p.m. in Conference Room B of the Alice Watts Tuttle Community Center. Present at the meeting were Mayor Keith Snow, Mayor Pro Tem Billy McHone, Councilor Mark Baker, Councilor Robin Beck, Councilor Myron Marion, and Administrator Dan Corder. No members of the press or public were present.

Mayor Snow called the meeting to order and turned the meeting over to Administrator Corder for the current year budget update.

Administrator Corder updated the Council on the status of the current budget. Spreadsheets showing each line item from last year have been prepared, but cost figures for the current budget year finish have not yet been projected. These projections will be available by March or April. We will save money in the current budget year, but how much this will be is yet to be determined. The Council will go through a series of workshops during the next few months culminating with a presentation to Council in the May Council meeting. Thereafter the Council will probably set a date for a public hearing in June and adopt a budget prior to the first of July, 2008.

Administrator Corder presented a summary of budget needs/concerns for the upcoming budget year (see attachment) and all of these concerns were discussed by the Council during the work session.

Major topics of general discussion from the needs and concerns list were:

1. Interest income on deposits for the next year and possibility of bidding financial services to obtain the best interest rates and charges for services
2. Powell Bill Projects on State Roads (since the change in legislation) to work down the Powell Bill balance
3. Ad Valorem Tax Revenue contribution to overall budget expenses
4. Growth due to housing additions and effect on service expenditures
5. Debt service on the Village Hall and long term commitment to retire this debt and effect on future budgets
6. Park Projects which could be paid for with restricted Funds including possible drainage improvements, color coating at the tennis courts, picnic table and grill replacement
7. What to do with the old Village Hall and at what cost

8. Continuation to try to sell the rental property and maintenance costs
9. Updating the salary study through the COG or performing this in-house
10. Part-time labor costs for the next year as opposed to contract labor for certain items
11. Garbage contractual increases and ways to reduce this expenditure in the future by studying the real cost benefit of recycling and other opportunities
12. Annexation study of the donut holes and where to find a planner at what cost to study potentially qualifying areas.
13. Building maintenance and park maintenance needs including pressure washing and painting needs.
14. Upgrading equipment including truck
15. Utilities and insurance

Costs for many of the above items will be obtained by either the Council or the Staff over the next few months as the budget process continues. There was a general consensus to leave the tax rate at .05 for the upcoming year and that we would balance as best we could by approving or deleting projects which would not cause us to have to deplete general fund reserves. There was also a general consensus after much discussion that there would be no money spent this next year on major maintenance or renovation of the old Village Hall or the rental property unless there was some sort of emergency need. If the old Village Hall is kept as a museum, there will need to be funds obtained through either grants or donations to assist with this cost of operation and future renovation and the Council would evaluate the cost on a year to year basis. For continued use, all utilities must be left connected and conserved on as much as possible.

The request was then put forth to each member of the Council to talk about what ideas they had about capital projects and other budget requests each Council member would like to consider funding for the upcoming budget year in addition to normal operating expenses, and any expense cuts which might be made. Items which were brought up under this request were as follows:

1. Addition of more welcome signs, ornaments, and banners
2. Exploration of leaf pickup cost and whether our residents would want this if a tax increase would be necessary to pay for it
3. Possibility of establishing a farmers market
4. Elimination of recycling, going to bi-weekly recycling, or establishing recycling stations when garbage contract comes up for renewal.
5. Suggestion to establish a goal to eliminate as much as \$25,000 from general operational expenses as opposed to last years general operational expenses.

A motion to adjourn was made by Councilor Beck and seconded by Councilor McHone. All were in favor of adjournment. The meeting adjourned at 8:30 p.m.

Minutes Submitted By:

Dan Corder
Administrator