

**VILLAGE OF TOBACCOVILLE  
COUNCIL MEETING MINUTES**

**Thursday, July 2, 2009 7 p.m.**

**CALL TO ORDER**

Mayor Snow called the meeting to order and gave the invocation. The following elected officials and staff were present: Mayor Keith Snow, Mayor Pro Tem Billy McHone, Council Members Mark Baker, Robin Beck and Myron Marion, Attorney Jennifer Kerrigan, Administrator Dan Corder and Clerk Robin Key. No one represented the press. Total attendance: 9

**APPROVAL OF MINUTES**

Mayor Pro Tem McHone made a motion to approve the June 4, 2009 Minutes as presented. Council Member Marion seconded. The vote was unanimous.

**ADMINISTRATOR'S UPDATE & STATUS SHEET REVIEW**

Administrator Corder reviewed current projects and updated the Council. (Attachment)

No one signed up for public comment time, and there were no additions or deletions to the agenda.

**PARC UPDATE**

No one was present from the PARC Committee. Mayor Pro Tem McHone made a motion to appoint Lena Hauser to the Park and Recreation Committee for a 2 year term. Council member Beck seconded the motion. The vote was unanimous. (PARC Minutes attached.)

**MAY FINANCIAL REPORT**

Administrator Corder reviewed the May financial report. Council Member Marion conducted an internal audit of the records and found no discrepancies. (Attachments)

**STPDA FUND REQUEST (Spainhour Mill Road Turn Lane Project)**

Mayor Pro Tem McHone made a motion to request \$224,000 in STPDA funds to begin the Spainhour Mill Road turn lane project; the Village of Tobaccoville will contribute \$56,000 toward the project and the NC Department of Transportation will contribute \$20,000 to complete the project. The motion was seconded by Council Member Beck. The vote was unanimous.

**SCATTERED SITE HOUSING REHABILITATION GRANT – RESOLUTION #137**

Council Member Beck made a motion to adopt Resolution #137. Council Member Marion seconded the motion. The vote was unanimous. (Attachments)

**ADOPTION OF TAX COLLECTION ORDINANCES**

Mayor Pro Tem McHone made a motion to adopt Tax Collection Ordinance #125 for the collection of Village of Tobaccoville back taxes and a motion to adopt Tax Collection Ordinance #126 for the collection of 2009 taxes for the Village of Tobaccoville. Council Member Baker seconded the motion. The vote was unanimous. (Attachments)

**CLOSED SESSION FOR PERFORMANCE REVIEWS**

Council member Beck made a motion to enter closed session in accordance with NCGS Section 143-318.11(a)(6) for the purpose of considering the qualifications, competence, character, fitness, conditions of appointment, and conditions of initial employment of a prospective public officer and employee. Mayor Pro Tem McHone seconded the motion. The vote was unanimous. Council Member Beck made a motion to exit closed session and enter regular session. Mayor Pro Tem McHone seconded the motion. The Council re-entered regular session at 8:50 p.m. Mayor Pro Tem McHone made a motion to give all employees, full and part-time, a 3% COLA for Fiscal 2009-2010. Council Member Baker seconded the motion. The vote was unanimous.

**ADJOURNMENT**

Council Member Beck made a motion to adjourn. Mayor Pro Tem McHone seconded the motion. The vote was unanimous, and the meeting adjourned at 9:00 p.m.

Minutes Prepared By:

Minutes Approved By:

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Robin S. Key  
Village Clerk

SEAL

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Keith P. Snow  
Mayor