

**VILLAGE OF TOBACCOVILLE
COUNCIL MEETING MINUTES**

March 6, 2008 ~ 7 p.m.

CALL TO ORDER

Mayor Snow called the meeting to order and gave the invocation. The following elected officials and staff were present: Mayor Keith Snow, Mayor Pro Tem Billy McHone, Council Members Mark Baker, Robin Beck and Myron Marion, Administrator Dan Corder, Attorney Amy Lanning and Clerk Robin Key. No one represented the press. Total attendance: 11

APPROVAL OF MINUTES

Council Member Beck made a motion to approve the February 4, 2008 Budget Workshop Minutes and the February 7, 2008 Council Meeting Minutes as presented. Council Member Marion suggested adding *to 45 mph* to the end of the first line on page 2 of the February 7, 2008 Council Meeting Minutes under the section DISCUSSION OF SPEED LIMIT ON TOBACCOVILLE ROAD. Mayor Pro Tem McHone seconded. The vote was unanimous.

ADMINISTRATOR'S UPDATE & STATUS SHEET REVIEW

Administrator Corder updated the Council on current projects. (Attachment)

PUBLIC COMMENT TIME

No one signed up to speak during this time.

ADDITIONS/DELETIONS TO AGENDA

Administrator Corder requested adding the following to the end of the agenda:

8. Discussion of Problems at the New Village Hall and the Old Village Hall

JANUARY FINANCIAL UPDATE

Administrator Corder reviewed the financial report for January. Council Member Marion conducted an internal audit of the records and found no discrepancies. (Attachments)

CONTRACT WITH GIBSON & CO. – AUDIT FOR FISCAL 2007-2008

Council Member Beck made a motion to contract with Gibson & Company for audit services for the Village of Tobaccoville for Fiscal 2007-2008. Council Member Marion seconded the motion. The vote was unanimous. (Attachment)

VILLAGE TRACE DEVELOPMENT LAND DONATION

Based on an agreement dated in 2000 with the developer of Village Trace, the issue of accepting ownership 7.24 acres of land was discussed. There was a consensus of the Council to set up a meeting between the current owners of the land with Attorney Lanning, Administrator Corder and another elected official to discuss the disposal of this tract of land. Attorney Lanning will thoroughly review the documents and advise Administrator Corder when a meeting can be scheduled. (Attachments)

PROCLAMATION – ROGER BAKER

To commemorate Roger Baker's retirement, Mayor Snow read and signed a *Proclamation* declaring Sunday, March 16, 2008 as *Roger Baker Day* in the Village of Tobaccoville. (Attachment)

PURCHASES FOR NEW VILLAGE HALL

Mayor Pro Tem McHone made a motion to purchase 8 office blinds, 2 bathroom blinds, council chamber blinds and 2 valances for the break room for the new Village Hall from Anne’s Custom Draperies for approximately \$2,756 which includes installation. Council Member Baker seconded the motion. The vote was unanimous. (Attachments)

NEWSLETTER DISCUSSION

Due to the delay in paving the parking lot at the new Village Hall, there was a consensus of the Council that it is too soon to schedule a community-wide *open house* at the building. This item will be tabled until the April Council meeting. A postcard notification will be sent to all residents when a date is selected.

Administrator Corder advised the Council that with the assistance of the Village of Clemmons, he would like to schedule the annual bulk item pick-up for the Village beginning on Monday, April 14th. A newsletter will be mailed at the beginning of April. Lori Shore-Smith presented a flyer she designed to advertise *SPRING FEST* on Sunday, May 18th from 2 p.m. – 5 p.m. at the gazebo. The *Spring Fest* information will also be included in the newsletter.

SCHEDULE APRIL BUDGET WORKSHOP

There was a consensus of the Council to schedule an April budget workshop at the upcoming workshop scheduled for Thursday, March 13th.

PROBLEMS AT OLD VILLAGE HALL AND NEW VILLAGE HALL

Administrator Corder advised the Council that due to heavy rains this week, the landscaping at the new Village Hall has experienced some unforeseen problems with run-off water. After discussing options for repairs, Mayor Pro Tem McHone made a motion to allow Administrator Corder to work out a solution with the landscape contractor at the new Village Hall to solve problems with run-off water which will include modification of downspouts in the front and possible drainage with downspouts in the back. Council Member Baker seconded the motion. The vote was unanimous.

Administrator Corder advised the Council that the heat pump at the old Village Hall stopped working today. There was a consensus of the Council to heat the building with emergency heat, and a solution for this problem will be discussed at the upcoming budget workshop on March 13th.

ADJOURNMENT

Mayor Pro Tem McHone made a motion to adjourn, and Council Member Beck seconded. The meeting adjourned at 8:30 p.m.

Minutes Prepared By:

Minutes Approved By:

Robin S. Key
Village Clerk

SEAL

Keith P. Snow
Mayor