

**VILLAGE OF TOBACCOVILLE
COUNCIL MEETING MINUTES
Thursday, March 4, 2010, 7 p.m.**

CALL TO ORDER

Mayor Keith Snow called the meeting to order. He gave the invocation and led the Pledge of Allegiance. The following elected officials and staff were present: Mayor Keith Snow, Mayor Pro Tem Myron Marion, Council Members Mark Baker, Robin Beck and Lori Shore-Smith, Attorney Amy Lanning, Administrator Dan Corder and Clerk Robin Key. No one represented the press. Total attendance: 11

APPROVAL OF MINUTES

Mayor Pro Tem Marion made a motion to approve the February 4, 2010 Council Meeting Minutes and February 4, 2010 Budget Workshop Meeting Minutes. Council Member Shore-Smith seconded. The vote was unanimous.

ADMINISTRATOR'S UPDATE & STATUS SHEET REVIEW

Administrator Corder reviewed current projects and updated the Council. (Attachment)

ADDITION TO THE AGENDA

Council Member Beck added the following item to the agenda: 8) Website

PARC UPDATE

Chairman Bill Benbow reviewed the February PARC Minutes with the Council and advised them the Easter Egg Hunt is scheduled for Saturday, March 27th at 11 a.m. at the park.

FINANCIAL REPORT

Administrator Corder reviewed the January financial report. Mayor Pro Tem Marion conducted an internal audit of the records and found no discrepancies. (Attachments)

SPAINHOUR MILL ROAD TURN LANE PROJECT

Administrator Corder recently learned that the STPDA funds do not allow the DOT to do the actual work with their own forces and the project must be bid. The State will bid the project for the Village and handle contract administration on its behalf. Once the project has been bid, the DOT will provide the Village with an updated agreement for approval which guarantees a 20% match. There was a consensus of the Council to proceed with the project. (Attachment)

SIGNAGE AT CORNER OF DORAL DRIVE AND TOBACCOVILLE ROAD

Administrator Corder updated the Council on the status of the sign project. (Attachments) Council Member Beck advised the Council that she would prefer the seal on the Village sign be an oval shape instead of round. Administrator Corder advised the change may require additional fees if the order has been processed.

ACCOUNTING CONTRACT APPROVAL

Council Member Baker made a motion to contract with Gibson & Company for accounting services for 2009-2010 in the amount of \$12,450. Mayor Pro Tem Marion seconded the motion. The vote was unanimous.

SCHEDULE ETHICS WEBINAR

Mayor Pro Tem Marion made a motion to call a special meeting to host an *Ethics Webinar* in the council chambers of Village Hall on Thursday, March 25, 2010 from 4 p.m. – 6 p.m. Council Member Beck seconded the motion. The vote was unanimous. In addition to the Village Council, elected officials from the Town of Rural Hall will also participate.

BUDGET WORKSHOP

Mayor Snow made a motion to conduct a budget workshop on Thursday, April 8, 2010 at 6:30 p.m. in the conference room at Village Hall. Council Member Baker seconded. The vote was unanimous.

WEBSITE

Council Member Beck advised the Council that she would like a link listed on the Village website to the Better Business Bureau and the Sex Offender’s Registry.

ADJOURNMENT

Council Member Beck made a motion to adjourn, and Mayor Pro Tem Marion seconded the motion. The vote was unanimous, and the meeting adjourned at 7:35 p.m.

Minutes Prepared By:

Minutes Approved By:

Robin S. Key
Village Clerk

SEAL

Keith P. Snow
Mayor